

LIBERTY CENTER BOARD OF EDUCATION

**Organizational Meeting followed by Regular Meeting
High School Media Center
Monday, January 9, 2017
6:30 p.m.**

ORGANIZATIONAL MEETING AGENDA

1. Roll Call

Mr. Benson__ Mr. Bowers__ Mr. Carter__ Mr. Spangler__ Mr. Weaver__

2. Pledge of Allegiance

3. Election of President

At this time President Pro Tempore, Mr. John Weaver, declared that nominations were open for the office of President of the Board of Education for the calendar year 2017.

_____ nominated _____ for the position of President of the Board of Education.

_____ nominated _____ for the position of President of the Board of Education

Mr. Weaver, President Pro Tempore, asked for a motion to close the nominations. _____ made the motion to close nominations and seconded by _____.

Mr. Weaver declared the nominations closed.

Mr. Weaver, President Pro Tempore, asked the secretary to call the roll for members to vote on the nominees for President.

VOTE:

Mr. Benson_____

Mr. Bowers _____

Mr. Carter_____

Mr. Spangler_____

Mr. Weaver_____

4. Election of Vice-President

At this time President Pro Tempore, Mr. Weaver, declared that nominations were open for the office of Vice-President of the Board of Education for the calendar year 2017.

_____ nominated _____ for the position of Vice-President of the Board of Education

_____ nominated _____ for the position of Vice-President of the Board of Education

Mr. Weaver, President Pro Tempore, asked for a motion to close the nominations. _____ made the motion to close nominations and seconded by _____.

Mr. Weaver declared the nominations closed.

Mr. Weaver, President Pro Tempore, asked the secretary to call the roll for members to vote on the nominees for Vice-President.

VOTE:

Mr. Bowers _____

Mr. Carter _____

Mr. Spangler _____

Mr. Benson _____

Mr. Weaver _____

5. President and Vice-President Oath of Offices

(Newly elected President then assumes the chair)

6. Proposal to Establish Meeting Date and Time

The motion was made by M. _____ and seconded by M. _____ that the Liberty Center Board of Education establishes its regular meeting date as the third Monday of each month at _____ p.m. except for June, September and December. Below is a schedule of the meeting dates for 2017:

February 20

March 20

April 17

May 15

June 26 (4th Monday)

July 17

August 21

September 11 (2nd Monday)

October 16

November 20

December 11 (2nd Monday)

VOTE: Mr. Spangler__ Mr. Weaver__ Mr. Benson__ Mr. Carter__ Mr. Bowers__

7. Establish District Records Commission

The motion was made by M. _____ and seconded by M. _____ that the Board of Education's District Record Commission be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Mr. Weaver__ Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Bowers__

8. Authorize the Treasurer to Request an Advance Tax Draw

The motion was made by M. _____ and seconded by M. _____ that the Treasurer be and is hereby authorized to request from the Henry County Auditor and the Fulton County Auditor an advance draw of taxes during the calendar year 2017 if and/or when necessary funds are available.

VOTE: Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Weaver__ Mr. Bowers__

9. Establish Board Service Fund

The motion was made by M._____ and seconded by M._____ that the board establishes a Service Fund for the Board of Education in the amount of \$8000. for calendar year 2017.

VOTE: Mr. Spangler__ Mr. Weaver__ Mr. Benson__ Mr. Carter__ Mr. Bowers__

10. Approve Legal Firms

The motion was made by M._____ and seconded by M._____ that the board approves the following legal firms for district legal services during calendar year 2017:

Ennis Britton Co. L.P. A.
Plassman, Rupp, Hagans & Newton
Squire Patton Boggs (US) L.L.P.

VOTE: Mr. Weaver__ Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Bowers__

11. Appoint Superintendent as Purchasing Agent

The motion was made by M._____ and seconded by M._____ that Superintendent, Tod Hug, be appointed as the purchasing agent for the Liberty Center Local School district for calendar year 2017.

VOTE: Mr. Carter__ Mr. Spangler__ Mr. Weaver__ Mr. Benson__ Mr. Bowers__

12. Authorize Superintendent to Enter into Agreements

The motion was made by M._____ and seconded by M._____ that Superintendent, Tod Hug, be authorized to enter into collective and individual agreements with Ohio Colleges and Universities, on behalf of the Board of Education, for terms related to the College Credit Plus Program that will be implemented starting with the 2017-18 school year.

VOTE: Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Bowers__ Mr. Weaver__

13. Authorize Superintendent to Accept Resignations

The motion was made by M._____ and seconded by M._____ that the board authorizes the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

VOTE: Mr. Carter__ Mr. Spangler__ Mr. Bowers__ Mr. Weaver__ Mr. Benson__

14. Authorize Superintendent to Offer Employment

The motion was made by M._____ and seconded by M._____ that the board authorizes the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

VOTE: Mr. Spangler__ Mr. Bowers__ Mr. Weaver__ Mr. Benson__ Mr. Carter__

15. Committee Appointments made by the Board President for Calendar Year 2017 as follows:

Board Facilities Committee _____ and _____

Board Policy Review Committee _____ and _____

Board Student Achievement Liaisons _____ and _____

Board Legislative Liaison _____

Board Representative to L.C. Schools Educational Foundation Board _____

Board Finance Committee _____ and _____

16. Adjournment

The motion was made by M. _____ and seconded by M. _____ that the Organizational Meeting be adjourned at _____ o'clock.

VOTE: Mr. Benson__ Mr. Carter__ Mr. Spangler__ Mr. Weaver__ Mr. Bowers__

January 9, 2017 Regular Meeting Agenda

I. CALL TO ORDER/ROLL CALL

Mr. Benson___ Mr. Bowers___ Mr. Carter___ Mr. Spangler___ Mr. Weaver___

II. APPROVE MINUTES (Attachment A)

Move to accept the minutes of the regular meeting of the Liberty Center Board of Education held on December 19, 2016.

Moved by: _____ Seconded by: _____

Roll call: Mr. Benson___ Mr. Bowers___ Mr. Carter___ Mr. Spangler___ Mr. Weaver___

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

III. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

PUBLIC PARTICIPATION AT BOARD MEETINGS

0169.1 Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, public participation at Board meetings will be governed by the following principles:

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than seven (7) days prior to the meeting and include:

- a. name and address of the participant;
- b. group affiliation, if and when appropriate;
- c. topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.
- D. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- I. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, off-topic, antagonistic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 6. waive these rules.
 - 7. with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20

IV. CFO/TREASURER'S REPORT/RECOMMENDATIONS

Consent Items

- 1. Approve the financial reports, including the following (**Attachment B**):
 - Monthly Bank Reconciliation
 - FIN SUM
 - Check Register
 - Investment Report
 - Budget vs Actual
- 2. Approve the 2017 mileage reimbursement rate at .535¢ per mile for all non-union employees. All LCCTA and OAPSE members will receive mileage reimbursement at the current IRS rate of .535¢. The Athletic mileage rate is set per the LCCTA Contract at .32¢ per mile.
- 3. Adopt the Alternative Tax Budget Packet for Fiscal Year 2018 (July 1, 2017 to June 30, 2018) as shown and that this packet be submitted to the Henry County Budget Commission. (**Attachment C**)

Move to approve the above consent items:

Moved by:_____ Seconded by:_____

Roll call: Mr. Carter___ Mr. Spangler___ Mr. Weaver___ Mr. Benson___ Mr. Bowers___

V. PRINCIPALS' REPORTS

VI. SUPERINTENDENT’S REPORT/RECOMMENDATION

Superintendent’s Report-Mr. Tod Hug

Facilities Report-Mr. Neal Carter and Mr. Todd Spangler

Consent Items

- 1. Due to the resignation of Charleen Snyder, approve Mary Ellen Hefflinger to fill the remaining 5-years of her term on the Liberty Center Public Library’s Board of Trustees for the period of January 2017-December 2021.
- 2. Accept Brenden S. Copper as a tuition student for the second semester of the 2016-17 school year, with tuition per Board of Education Policy #6150.

Move to approve the above consent items:
Moved by:_____ Seconded by:_____

Roll call: Mr. Spangler___ Mr. Weaver___ Mr. Benson___ Mr. Bowers___ Mr. Carter___

VII. PERSONNEL RECOMMENDATIONS

Consent Items

- 1. Approve the resignation of Ryan Strayer as the 2016-17 Assistant Baseball Coach effective today, January 9. 2017.
- 2. Approve the following individuals as volunteer chaperones to the sixth graders Camp Willson trip in Spring 2017, pending completion of all necessary paperwork:
 - Jeannie Strain
 - William Zeiter II
 - William Zeiter
 - John Sharpe

Move to approve the above consent items:
Moved by:_____ Seconded by:_____

Roll call: Mr. Weaver___ Mr. Benson___ Mr. Bowers___ Mr. Carter___ Mr. Spangler___

VIII. OLD BUSINESS

IX. NEW BUSINESS

X. BOARD MEMBERS’ COMMITTEE REPORTS

XI. EXECUTIVE SESSION

The Board entered Executive Session at _____ p.m. for the purpose of _____
_____.

Moved by: _____ Seconded by: _____

Roll call: Mr. Benson___ Mr. Bowers__ Mr. Carter___ Mr. Spangler___ Mr. Weaver___

Returned from Executive Session at _____ p.m.

XII. ADJOURNMENT

Move to adjourn the January 9, 2017 regular meeting of
the Liberty Center Local Board of Education at _____ p.m.

Moved by: _____ Seconded by: _____

Roll call: Mr. Carter___ Mr. Spangler___ Mr. Weaver___ Mr. Benson___ Mr. Bowers___