

RECORD OF PROCEEDINGS
Liberty Center Local Schools Regular Board Meeting
August 24, 2020

The Liberty Center Local Board of Education met in regular session on Monday, August 24, 2020 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver and Mrs. Andi Zacharias were in attendance. The Pledge of Allegiance was recited.

#80-20 Approve Minutes

The motion was made by Mrs. Zacharias and seconded by Mr. Spangler to approve the minutes of the regular meeting held on July 27, 2020 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

Treasurer’s Report

Mrs. Buenger reported on the regular monthly reports. She explained the CRF grant is additional CARES funding that will be used for PPE and online instructional materials. The District will receive \$81,771.08. The EOEC grant is for expanding access to and enrollment in school improvement activities for low-achieving students from low-income families. \$2,914.29 will be used to purchase software licenses for credit recovery. The Student Wellness and Success Fund is for programs and services that meet the specific needs of students in areas such as mental health, physical health, and mentoring programs. Initially the District was allotted \$77,515 but our recent Foundation payment shows \$101,679. These funds will be used to offset the cost of an additional nurse, our SRO, and a portion of our guidance counselor salaries.

Mrs. Buenger explained the increased Amended Certificate due to the grants and the band and junior high cheer budgets. She also gave details on the payments in lieu of transportation, which is approved annually for families. The rate is set by ODE. She also clarified the ticket prices for varsity events is being changed to align with NWOAL guidelines.

#81-20 CFO/Treasurer’s Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Benson that the Board approve the Treasurer’s Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report

Approve the following donations:

Anonymous	Athletic Department	\$2,000.00
Zeb Orr	Temporal Scanner Thermometers-Athletic Dept.	\$87.50
Ohio Bureau of Worker’s Compensation		1100 Masks

Approve the participation in the following state and federal grant programs for the 2020-21 school year:

- (CRF) Coronavirus Relief Fund – Rural and Small Town School Districts
- Expanding Opportunities for Each Child Non-Competitive Grant (EOEC)
- Student Wellness and Success Fund

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Approve the following New Fund and Special Cost Center, Appropriation Modifications and Amended Certificate Increases:

New Fund and Special Cost Center

572 9921	Expanding Opportunities for Each Child Non-Competitive Grant (EOEC)
510 9921	(CRF) Coronavirus Relief Fund – Rural and Small Town School Districts

Increase Appropriations

300 944A	Band	\$6,000.00
300 955E	LCJH Cheer	\$900.00
572 9221	EOEC	\$2,914.29
510 9921	CRF	\$81,771.08

Increase Amended Certificate

300 944A	Band	\$1,500.00
300 955E	LCJH Cheer	\$1,600.00
572 9221	EOEC	\$2,914.29
510 9921	CRF	\$81,771.08

Declare transportation to be impractical for three parochial students who will be attending Monclova Christian Academy and offer these students payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2020-21.

Declare transportation to be impractical for one parochial student who will be attending Lial Catholic School and offer this student payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2020-21.

Approve waiving the 2020-21 Elementary, Middle School, and High School student fees.

Amend the price for all fall varsity sporting events to \$6 for both adults and students.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

Principals' Reports

High School Principal

Mr. Black praised the staff for working together to prepare for the school year. Mr. Black reported the high school students will enter through door 20, the middle school event entrance. Doors will open at 7:45 and students are asked to social distance while waiting to enter the building. Temperatures will be checked as they enter the building and anyone over 100F will be taken to the nurse. Staff will also be asking students if they have symptoms.

Mr. Black also reported all students will have assigned seats in the Auditoria for lunch. Students in grades 9-12 will socially distance and eat in the Middle School Gym. The microwaves will not be available. Mr. Black asked that no deliveries be brought to the school, such as food and flowers, and that if parents need to drop off a Chromebook or necessity, they leave it in the foyer with the child's name on it. The office will have the child

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pick it up. For dismissal, students will be expected to leave the building immediately following the bell. With the goal of protecting the students and staff, all processes and procedures will be reviewed for improvement.

Middle School

Mr. Radwan noted the transition to Liberty Center has gone very well, and he thanked everyone for their support. Mr. Radwan highlighted the Middle School virtual open house. The information will be posted to the website on Tuesday, August 25th at 6:00 p.m. Mr. Radwan also shared the Remote Learning Plan schedule for the Middle School, emphasizing the feedback received from parents for more consistency in class structure, assignments, and grading.

Elementary School

Ms. Postl informed the Board the Elementary virtual open house was posted on the website and social media today. The virtual open house included videos explaining new procedure changes as well as videos from each teacher introducing themselves. Due to COVID, Ms. Postl reported all elementary grades would be self-contained this school year. Ms. Postl also welcomed Raellen Merritt to the Elementary Team.

Athletic Director's Report

Mr. Pohlman was unable to attend the meeting due to athletic events. Mr. Black reported on his behalf. Mr. Black highlighted the fall sports ticketing information. Everyone will need to purchase a ticket, with no exception for age. No passes will be accepted at the gate. All spectators must wear a mask and follow the social distancing guidelines. No tickets will be sold to the public. The ticket allotments will be designated by the student-athlete to parents, family and loved ones.

Home Varsity Football Games- All football players, band members, and varsity cheerleaders will have the opportunity to purchase 2 tickets for parents or loved ones for each game. The student will buy the tickets from the athletic department office for \$6 per ticket.

Away Varsity Football Games- All TRAVELING football players will have the opportunity to buy 2 tickets from the athletic department office. This may not include every player on the roster, due to limitations from the Governor's Office. All varsity cheerleaders will have the opportunity to purchase 2 tickets for their parents or loved ones. The band will not travel to away games. All tickets will be \$6.

JV/Varsity Boys and Girls Soccer Games- For home games, each student-athlete will be able to offer 4 tickets to parents, family, or loved ones. The opposing team's players will be able to offer 2 tickets to family and loved ones. The tickets will be sold at the gate and as the spectators enter, they will need to let the ticket taker know whom they are there to watch and that the player has designated a ticket for them. For away games, the amount of tickets may change due to the size of the opponent's venue. This will be communicated by the coaches and administration on a weekly basis. All tickets for league games will be \$6.

High School Volleyball- For home games, each student-athlete will be able to offer 4 tickets to parents, family, or loved ones. The opposing team's players will be able to offer 2 tickets to family and loved ones. The tickets will be sold at the gate and as the spectators enter, they will need to let the ticket taker know whom they are there to watch and that the player has designated a ticket for them. For away games, the amount of tickets may change due to the size of the opponent's venue. This will be communicated by the coaches and administration on a weekly basis. All tickets for league games will be \$6.

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JH/JV/Freshman Football- All tickets for these games will be sold at the gate. Tickets for HS games will be \$4 and tickets for JH will be \$3. Capacity will be limited to 325 and will be a first come-first served format. It is not likely that we will reach this number at any of these events.

JH Volleyball- For home games each student-athlete will be able to designate 2 guests for the game. The gym will be cleared between 7th and 8th grade games to make room for more spectators. Tickets will be \$3 each and be sold at the gate. For away games, it will change due to the size of the opponent's venue and will be communicated weekly.

Cross Country Invitationals- It is expected that only parents will be able to attend cross country invitationals. This will be on a situational basis and be communicated by the coaches and administration.

UPDATED GATE TIMES: Gates will open 30 minutes before game time for JH Sports, HS Volleyball and Soccer and will open at 6:15 PM for all football games.

Superintendent's Report

Mr. Peters updated the Board on the District's response to COVID. Mark Adams, Henry County Health Commissioner, met with staff members to provide information on COVID-19 and how he and his staff will work alongside the school as the District re-opens. Mr. Peters gave an update on the preparations for cleaning and sanitizing, as well as personal protective equipment that has been purchased. He also explained the start of school is pushed back two days to August 27th to allow staff the opportunity for two professional meeting days to learn more about the platforms that will be utilized in the event the district is forced to the remote learning plan.

Mr. Peters informed the board he created a COVID Response Team with members from each building. Even though preparations have been made to prevent COVID exposure, this team has worked with the Henry County Health Department to create a checklist for symptoms and protocols in the event a student is called in sick or a student becomes sick while at school. There is also a template letter that will be sent to parents if a student or staff member in the same classroom or grade level tests positive for COVID-19. Communication will be key to keep false information from spreading on social media. Mr. Peters emphasized that the health department will conduct the contact tracing, not the school. Mr. Peters commended everyone involved in the planning process for Thursday's opening.

Mr. Peters introduced Katie Jimenez, NWOESC Education Consultant. She worked with the District Leadership Team to develop the three professional development days for staff. Mrs. Jimenez gave an overview of the PD days.

Mr. Peters informed the Board the District will receive occupancy of the new restroom/concession project on Friday.

Mr. Peters introduced the new staff members: Greg Radwan, Middle School Principal; Bre Sharp, Payroll Specialist; Andrea Dennie, Intervention Specialist; and Raellen Merrit, 3rd Grade Teacher.

Mr. Peters commended Donna Crozier for her 30 years of service and congratulated her on her retirement.

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#82-20 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Weaver, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve the bus routes for the 2020-21 school year as presented.

Approve the Amended Services Agreement between Henry County Hospital, Inc. and Holgate Local School District, Patrick Henry Local School District, and Liberty Center Local School District, commencing August 20, 2020 and continuing for one year, at a cost of \$86,070.00.

Approve the following new or amended board policies:

- #1520
- #1530
- #2266
- #2270
- #2431
- #3124
- #3220
- #5200
- #5223
- #5610
- #5611
- #6144
- #6152
- #6152.01
- #6325
- #8450.01
- #8800

Approve the deletion of policy #5517.02.

Approve the following amended handbooks for the 2020-21 school year:

- Elementary Handbook
- Middle School Handbook
- High School Handbook
- Athletic Handbook

Approve the Clinical Affiliation Agreement for the Early Childhood/Paraprofessional Education Program with Northwest State Community College.

Approve the 2020-21 agreement with the Wood County Educational Service Center for the Wood County Juvenile Detention Center and Juvenile Residential Center of Northwest Ohio at the following rates:

Per student per day for our students assigned to JDC	\$75.00 Per Diem
Per student per day for our students assigned to JRC	\$80.00 Per Diem

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter

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Nays: None – Motion Carried

#83-20 Superintendent’s Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to approve the Superintendent’s Personnel Agenda items as follows:

Accept the retirement resignation of Donna Crozier, Bus Driver, effective at the end of the 2019-20 contract year. Donna has been with the District for 30 years.

Approve the following certified individuals to serve on the Local Professional Development Committee (LPDC) for the 2020-21 school year and receive a stipend of \$25.00 per hour for work performed outside their contractual working hours per the LCCTA Negotiated Agreement:

Jodi Biederstedt
Jerry Oberhaus
Kathy Bailey

Appoint Greg Radwan and Allison Postl as the Administrative Representatives on the Local Professional Development Committee (LPDC) for the 2020-21 school year.

Approve Burgin Bachman as a volleyball volunteer for the 2020-21 school year, contingent upon the completion of all necessary paperwork.

Whereas the Board of Education has offered and advertised the following supplement position per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individual a one year supplemental contract for the position indicated for the 2020-21 school year, with salary as stipulated per the LCCTA Negotiated Agreement:

Kinsey Woolace – Jr. High Cross Country Coach

Approve the following volunteers for the Liberty Center music program for the 2020-21 school year, contingent upon the completion of all necessary paperwork:

Erin Lubinski
Amy Herrick
Tammy Chadwick
Clark Myles
Paula Grooms
Rebecca Kincaid
Aimee Naveau
Gail Queen
Ashley Foster
Michael Foster
Dave Guernsey
Martie Rowland
Melanie Martin
Wes Martin
Ileah Gutierrez
Darci Tammarine

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Yvonne Brandeberry
Janie Jones
Wil East
Alexa York
Alana Baxter
Jerin Fuller
Dustin Mays

Approve the NwoESC substitute teacher and paraprofessional list, as presented for the 2020-21 school year, to obtain substitute teachers and paraprofessionals.

Offer Raellen Merrit a one year limited contract as a classroom teacher (3rd Grade) for the 2020-21 school year. Placement on the salary schedule is pending confirmation of coursework and credit hours. Salary and benefits will be per the LCCTA Negotiated Agreement.

Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2020-21 school year. Their salary will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Carey Pogan – District Mentor
Holly Weber – District Mentor
Joanne Junge – District Mentor
Heather Underwood – District Mentor
Mary Chamberlin – District Mentor
Karen Rettig – District Mentor

Approve an increase of hours for Kaite Yungmann, Ashley Chapa and Lori Giesige as tutors for an elementary student from six hours per week to nine hours per week for two weeks.

Approve Donna Crozier as a substitute bus driver for the 2020-21 school year.

Approve the following individuals as substitutes to the department listed for the 2020-21 school year, pending completion of all necessary paperwork.

Karlla DeCant – Custodian
Mike Weaver – Custodian
Kim Bergstedt – Custodian
Rachel Like – Custodian
Deb Light – Custodian
Maryann Reimund – Custodian
Norene Keller – Custodian
Hayley Babcock – Custodian

Approve the following Student Growth Measures (SGM) Committee members at the position and rate indicated for the 2020-21 school year, as well as a rate of \$25 per hour for each hour he/she attends committee meetings out of the contractual work day:

Ryan Miller: Co-Chair - \$1,000.00
Kati Weaks: Building Representative - \$500.00

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Cindy Hageman: Building Representative - \$500.00
Jen Schroeder: Building Representative - \$500.00
Karen Rettig: General Member - \$250.00

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#84-20 Restart Plan

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Benson to approve the Liberty Center Restart Plan for the 2020-21 school year.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#85-20 Remote Learning Plan

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver to approve the Liberty Center Remote Learning Plan for the 2020-21 school year.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

#86-20 Supplemental Memorandum of Understanding

The motion was made by Mr. Spangler and seconded by Mr. Benson that the Board approve the Supplemental Memorandum of Understanding with the Liberty Center Classroom Teachers' Association.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

**#87-20 Memorandum of Understanding – Employee Requested Reduced Time for 2020-21 School Year:
Carrie Pratt**

The motion was made by Mrs. Zacharias and seconded by Mr. Benson that the Board approve the Memorandum of Understanding for the Reduction of an Employee's Schedule with the Liberty Center Classroom Teachers' Association.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#88-20 Memorandum of Understanding for Professional Development Days

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the Memorandum of Understanding for Professional Development Days with the Liberty Center Classroom Teachers' Association.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

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#89-20 2020-21 Calendar Amendment

The motion was made by Mr. Weaver and seconded by Mr. Benson that the Board approve the amended 2020-21 calendar.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

#90-20 Resolution Authorizing Filing of Bankruptcy Proof of Claim

The motion was made by Mr. Benson and seconded by Mr. Spangler that the Board approve the Resolution Authorizing Filing of Bankruptcy Proof of Claim.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#91-20 Superintendent's Contract

The motion was made by Mr. Benson and seconded by Mrs. Zacharias that the Board offer Richard A. Peters a five year contract as the Superintendent of Liberty Center Local Schools beginning August 1, 2021 and ending on July 31, 2026. His salary will be per the Administrative Salary Schedule.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

New Business

The next Board Meeting is September 28, 2020 at 7:00 p.m.

Board Members' Committee Reports

The Policy Committee met last week to review the policy updates.

#92-20 Executive Session

The motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board enter Executive Session at 7:57 p.m. for the purpose of employment of a public employee of the District.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

The Board returned from Executive Session at 8:29 p.m.

#93-20 Adjournment


It was moved by Mr. Weaver and seconded by Mrs. Zacharias to adjourn the August 24, 2020 regular meeting of the Liberty Center Local Board of Education at 8:30 p.m.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

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President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger