

RECORD OF PROCEEDINGS
Liberty Center Local Schools Organizational and Regular Board Meeting
January 10, 2019

The Liberty Center Local Board of Education met on Thursday, January 10, 2019 at 6:45 p.m. in the Board Room for the purpose of reorganization of the Board of Education for calendar year 2019, as well as the regular January meeting. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, and Mrs. Andrea Zacharias were in attendance. The Pledge of Allegiance was recited and a moment of silence was held in memory of former teacher Mr. John Cushner.

#1-19 Election of President

President Pro Tempore, Mr. Weaver, declared nominations open for the office of President of the Board of Education for the calendar year 2019. Mr. Benson nominated Mr. Carter. There were no other nominations. Mr. Weaver asked for a motion to close the nominations. The motion was made by Mrs. Zacharias and seconded by Mr. Spangler. The vote to close nominations was unanimous with all members voting yes. Motion passed.

Vote for Mr. Carter to serve as President:

Mr. Benson, Mr. Carter, Mr. Spangler, Mrs. Zacharias, and Mr. Weaver

Mr. Carter was declared the 2019 Board President.

#2-19 Election of Vice-President

President Pro Tempore, Mr. Weaver, declared nominations open for the office of Vice-President of the Board of Education for the calendar year 2019. Mr. Benson nominated Mr. Spangler. There were no other nominations. Mr. Weaver asked for a motion to close the nominations. The motion was made by Mr. Carter and seconded by Mrs. Zacharias. The vote to close nominations was unanimous with all members voting yes. Motion passed.

Vote for Mr. Spangler to serve as Vice-President:

Mr. Carter, Mr. Spangler, Mrs. Zacharias, Mr. Benson, and Mr. Weaver

Mr. Spangler was declared the 2019 Board Vice-President.

#3-19 Administer Oath of Offices

The oath of office was administered by Mrs. Buenger, Treasurer, to the newly elected President and Vice-President. Mr. Carter then took over the meeting.

#4-19 Proposal to Establish Meeting Date and Time

The motion was made by Mr. Spangler and seconded by Mr. Benson to establish the regular meeting date as the fourth Monday of each month at 7 p.m., except for May and December, in the Board Room. Below is a schedule of the meeting dates for 2019:

February 25th
March 25th
April 22nd
May 20th
June 24th
July 22nd

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August 26th
September 23rd
October 28th
November 25th
December 16th

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

#5-19 Establish District Records Commission

The motion was made by Mr. Spangler and seconded by Mr. Weaver that the Board of Education's District Records Commission shall be comprised of the Superintendent, Treasurer, and Board President.

VOTE: Ayes: Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#6-19 Authorize the Treasurer to Request an Advance Tax Draw

The motion was made by Mrs. Zacharias and seconded by Mr. Benson that the Treasurer is hereby authorized to request from the Henry County Auditor and Fulton County Auditor an advance draw of taxes during calendar year 2019 if and/or when necessary funds are available.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Spangler, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#7-19 Establish Board Service Fund

The motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board establishes a Service Fund for the Board of Education in the amount of \$8,000.00 for calendar year 2019.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#8-19 Approve Legal Firms

The motion was made by Mr. Weaver and seconded by Mr. Benson that the Board approves the following legal firms for district legal services during calendar year 2019:

Ennis Britton Co. L.P.A.
Plassman, Rupp, Hagans & Newton
Squire Patton Boggs (US) L.L.P.

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

#9-19 Appoint Superintendent as Purchasing Agent

The motion was made by Mr. Spangler and seconded by Mr. Benson to appoint Superintendent, Richie Peters, as the purchasing agent for the Liberty Center School District for calendar year 2019.

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VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

#10-19 Authorize Superintendent to Enter Into Agreements

The motion was made by Mrs. Zacharias and seconded by Mr. Spangler that the Superintendent, Richie Peters, be authorized to enter into collective and individual agreements with Ohio Colleges and Universities, on behalf of the Board of Education, for terms related to the College Credit Plus Program.

VOTE: Ayes: Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#11-19 Authorize the Superintendent to Accept Resignations

The motion was made by Mr. Weaver and seconded by Mr. Benson that the Board authorizes the Superintendent, Richie Peters, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of the Board.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Spangler, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#12-19 Authorize the Superintendent to Offer Employment

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board authorizes the Superintendent, Richie Peters, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board, provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. The authorization shall remain in effect until withdrawn by formal action of this Board.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#13-19 Committee Appointments by the Board President for Calendar Year 2019

Board Facilities Committee: Todd Spangler and Neal Carter

Board Policy Review Committee: Jeff Benson and Neal Carter

Board Student Achievement Liaisons: Todd Spangler and John Weaver

Board Legislative Liaison: John Weaver

Board Representative to L.C. Schools Education Foundation Board: Andi Zacharias

Board Finance Committee: Jeff Benson and Andi Zacharias

Board Representative to Board Bargaining Teams: Neal Carter

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

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#14-19 Henry County Enterprise Zone Tax Incentive Review Council

The motion was made by Mr. Spangler and seconded by Mr. Weaver to approve Richie Peters, Superintendent, as the district's representative to the Henry County Enterprise Zone Tax Incentive Review Council (TIRC).

VOTE: Ayes: Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

#15-19 Treasurer Pro Tempore in the Absence of the Treasurer

The motion was made by Mr. Weaver and seconded by Mr. Benson to appoint the Board Vice-President as the Treasurer Pro Tempore in the absence of the Treasurer.

VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Spangler, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#16-19 Adjournment of Organizational Meeting

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias to adjourn the Organizational portion of the meeting of the Liberty Center Schools Board of Education at 6:56 p.m.

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

The regular January meeting of the Liberty Center Schools Board of Education immediately followed the Organizational meeting with all board members still in attendance. The regular meeting began at 6:57 p.m.

#17-19 Approve Minutes

The motion was made by Mr. Weaver and seconded by Mrs. Zacharias to approve the minutes of the regular meeting held on December 10, 2018 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

Treasurer's Report

Mrs. Buenger reported on the regular monthly reports. She also explained that at the beginning of each calendar year, the Board approves the IRS mileage rate, which is \$0.58 per mile, effective January 1st. This is an increase from \$0.545 in 2018. The Athletic rate remains the same at \$0.32 per mile. Mrs. Buenger informed the Board of her annual submission of the Alternative Tax Budget for Fiscal Year 2019. This is given to the Henry County Auditor. The report includes the five year forecast, fund summary, and debt schedule. As shown on the report, no changes were made to the forecast and the District is still on track for this year.

This month's donations include both time and monetary donations. Mary Lou VanAusdale donated quite a bit of time assisting the Football Mom's. We also received a donation in memory of Nate Soto. The Toledo Community Foundation awarded a grant to the second grade at a Toledo Walleye game.

Mrs. Buenger informed the Board that over Christmas break she submitted 40 excess cost applications, compared to the 51 from last year. Excess costs are filed on all non-resident students who are educated here or

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at the LEC and have a disability. Excess costs are when the total cost to educate the student exceeds what we receive in state funding through the Foundation. Excess costs have to be uploaded by Friday, January 18th and then final submissions are due by January 29th. Schools then have one month to approve them, making them due February 28th, or we can work with the Area Coordinator to resolve any disputes. She explained that the District should receive the payment sometime in March. To date, Mrs. Buenger has only approved one student that is being educated in Napoleon, and 16 of the 40 submitted have been approved by other districts.

Mrs. Buenger gave an update on the audit. Mr. Peters and Mrs. Buenger met with the Audit Manager to review and sign off on the final report that was emailed to the Board. The Audit Manager explained the material weakness findings are due to errors with the GAAP reports. Mrs. Buenger explained that she discussed the findings with Sammy, the company who completes our GAAP reports, and the changes were made. The second finding is due to the appropriations exceeding the estimated resources. This happens when grant money increases, which happens annually, and she does not increase the amended certificate before year end. Other than these two items, the audit went well.

#18-19 CFO/Treasurer's Consent Agenda

Upon the recommendation of the Treasurer, the motion was made by Mr. Weaver and seconded by Mr. Benson that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report
- Budget vs. Actual

Approve the 2019 mileage rate at \$0.58 per mile for all non-union employees. All LCCTA and OAPSE members will receive mileage reimbursement at the current IRS rate of \$0.58 per mile. The Athletic mileage rate is set per the LCCTA Contract at \$0.32 per mile.

Adopt the Alternative Tax Budget Packet for Fiscal Year 2020 (July 1, 2019 through June 30, 2020) as shown and that this packet be submitted to the Henry County Budget Commission.

Approve the following donations:

- \$50.00 from Andrea Endicott Bierer (Class of '96) for the wrestling room, in memory of Nathan Soto.
- \$105.00 from Mary Lou VanAusdale for fall senior night pictures, as well as 22 football designs, 10 hours of design time totaling \$300.00, \$120.00 in shipping charges, and \$46.50 for re-name on footballs.
- \$1,000.00 from Toledo Community Foundation for their School Education Game Grant from the Walleye Wishing Well Fund.
- Football play-off game team meals from Greg Badenhop with Meyer Badenhop Insurance Agency, Margo Behnfeldt with ADOT Appraisal Service, Mike Carpenter with Dental Excellence of Napoleon, Chad Beman with Gerald Grain Center, Tom Weaver and Jason Brown with Tenneco and an Anonymous Donor.

VOTE: Ayes: Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

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Principals' Reports

Elementary

Mrs. Hartbarger reported that the elementary building held their annual Christmas Sing-A-Long on December 21st. The elementary teachers created their own version of the 12 Days of Christmas and presented it to the students. She asked the Board to watch the elementary's rendition of the song if they have not had the opportunity to view it. It has already received approximately 6,300 views from the Liberty Center Elementary Facebook page and 29,000 views and 417 shares from a parent's Facebook page.

Mrs. Hartbarger informed the Board of the second K-2 Literacy Event, which is scheduled for January 24th at 5:30 p.m. This will be hosted in the Auditoria and will include a cozy dinner of pancakes and sausage. They are asking for everyone to come dressed in pajamas, bring a blanket, and enjoy an evening of reading and crafts. The RSVP for this event will be sent home via email.

The schedule for future literacy events and grade levels include:

January 24th: K-2 Literacy Event

March 7th: K-6 Title 1 Family Literacy Night

May 6th: Author Visit, David Adler (Cam Jansen series), evening session

May 7th: AM sessions with David Adler with K-2 and 3-4

She also told the Board of the next PTO meeting on Tuesday, January 15th at 3:15 p.m. in the Media Center. There is also a new Instagram account for the building: libertycenterelementary.

Mrs. Hartbarger also explained some reading programs that are currently going on in the building. The elementary students have pledged to read a minimum of 15 minutes a day, starting at Thanksgiving. Currently, students have read for approximately 130,000 minutes. There is also a 'Get Caught Reading' program where parents can submit pictures of students reading. This is a kick-off for the challenge of reading 1 million minutes by the end of the school year. She thanked parents, staff, United Way of Henry County, and the Liberty Center Public Library for their support of this event.

Middle School

Mr. Mariano reported that the Middle School is looking at the mid-year data to see where they are, what gains have been made, and what they need to do to achieve their goals.

Mr. Mariano informed the Board of the following December students of the month, who were selected by the fine arts faculty: Braden Like, Ian Zimmerman, James Feehan, Kiera Nonnenmacher, Cheyenne Miller, Quinn Bailey, Chelsea Sattler, Kendall Allen, Savannah Hernandez, Allen Blair, Kinze Jaqua, Reese Kessler, Jacob Brandeberry, Louis Collins, Logan Jones, Tristan Imhoof, Derek Dulle, and Maggie Peper. These student were selected because of their outstanding contribution to art and music.

Mr. Mariano also talked about the kick off for the 1,000,000 minute reading challenge with the picture contest. He shared that you can see the Middle School pictures on the principal's Instagram page #LCreadingchallenge. They will also be having a pep rally on January 18th to promote the reading initiative. He explained the goal is to have the entire district reading together to reach the goal of one million minutes.

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Additionally, he gave information to the Board about trying to reduce the amount of educational interruption that is caused by spring testing. He is working with his staff to create a plan to reduce the amount of time spent testing so that they can return to the normal education process.

Mr. Mariano explained that there are 8th grade students who are receiving high school credit this year in Spanish 1, Health, and Physical Education. These are in addition to Algebra 1 and high school band. Thus far, feedback is that all of these are going well and will be offered again for 2019-2020.

He also reported on the 6th grade reward trip to the Rollercade and the 8th grade presentation by Four County Career Center on January 11th, which will be followed up with a tour on January 30th.

High School

Mr. Black informed the Board that practice has begun for the musical "Mamma Mia," which will be presented March 14-16 in the Auditoria. He also talked about visiting the classrooms to build interest in the 1,000,000 minute reading challenge taking place.

Mr. Black reported the following students were chosen by audition for the OMEA District Choir: Lydia Murrey, Alyssa Woods, Damion Ball, Emma Bowers, Darin Weaver, Shaylee Watchowski, Matthew Leary, Adrienne Rae, and Carly Roth. They will perform at Stranahan Theater in Toledo on Sunday, February 17, 2019 at 7:00 p.m.

Athletic Director's Report

There was no Athletic Report as Mr. Johnson was assisting with a home wrestling meet.

Superintendent's Report

Mr. Peters thanked the Board members for their dedication to Liberty Center Schools and presented them with certificates for Board Member Appreciation Month. He also announced the date of the next Senior Citizen Breakfast, which will take place on January 31, 2019 at 8:30 a.m. in the Auditoria.

Facilities Report

Mr. Peters informed the Board that the classroom security feature, referred to as the Boot, will be installed in mid-February. He also reported there will be a Facilities Committee meeting to discuss the need for a fieldhouse, as well as address concerns for the football field and the installation of a sprinkler system.

#19-19 Superintendent's Consent Agenda

Upon the recommendation of the Superintendent, the motion was made by Mr. Spangler and seconded by Mr. Weaver, that the Board approve the Superintendent's Consent Agenda items as follows:

Approve membership in the Ohio School Boards Association at the cost of \$4,613.00 for calendar year 2019.

Approve participation in the OSBA Legal Assistance Fund Consultant Service at the cost of \$250.00 for calendar year 2019.

Approve the updated agreement with A Renewed Mind, an Ohio Guidestone Organization to provide behavioral health (mental and substance abuse) treatment services to Liberty Center students on an as-needed basis for the 2018-19 school year.

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VOTE: Ayes: Mr. Weaver, Mr. Benson, Mr. Spangler, Mrs. Zacharias, Mr. Carter
Nays: None – Motion Carried

#20-19 Superintendent's Personnel Recommendations

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Benson to board approve the Superintendent's Personnel Agenda items as follows:

Approve Reagan Keller as a tutor for a homebound student for a minimum of five hours per week for a period deemed necessary by Kim Kamelesky, Director of Special Education, at the LCCTA tutor rate.

Offer Mike Weaver a two year contract as a bus driver, effective January 8, 2019 and ending on January 7, 2021. His salary and benefits will be per the OAPSE Negotiated Agreement.

Offer the following non-certified individuals each a one-year supplemental contract to the sport indicated for the 2018-19 school year, pending completion of all necessary paperwork. Their salaries will be per the LCCTA Negotiated Agreement's Supplemental Salary Schedule.

Ryan Zeiter – Head Baseball Coach
Chris Righi – Assistant Baseball Coach
Scott Barrett – Head Softball Coach
Jenny Perry – Assistant Softball Coach
Rob Myers – Assistant Track Coach
Dennis Spade – Assistant Track Coach
Tom Gerberich – Assistant Track Coach (50%)
Kara Estelle – Assistant Track Coach (50%)

Approve the following volunteers to the sport indicated, pending completion of all necessary paperwork:

Toby Geahlen – Baseball
Darin Pogan – Baseball
Trevor Geahlen – Baseball
Toby Fitzenreiter – Baseball
Robb Shadday – Baseball
Seth Hammontree – Softball
Peg Zientek – Softball
Steve Pieracini – Softball
Kaila Sturgell – Softball
Brad Atkinson - Track

Offer the following certified individuals each a one-year supplemental contract to the sport indicated for the 2018-19 school year, pending completion of all necessary paperwork. Their salaries will be for the LCCTA Negotiated Agreement's Supplemental Salary Schedule:

Pam Righi – Head Girls Track Coach
Matt Bryan – Head Boys Track Coach
Kerry Homan – Assistant Track Coach

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Bryan Miller – Junior High Track Coach
Luke Crozier – Junior High Track Coach

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Carter
Nays: None – Motion Carried

#21-19 Approve Volunteers

The motion was made by Mr. Weaver and seconded by Mr. Spangler to approve the following volunteers to the sport indicated, pending completing of all necessary paperwork:

Angi Mahn – Softball
Tom Mohler – Softball

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mr. Benson, Mr. Carter
Abstain: Mrs. Zacharias
Nays: None – Motion Carried

Board Member Committee Reports:

Mrs. Zacharias reported the pavers for the Memorial Wall are still available. She also informed the Board about the membership drive. Mailings will be going out soon.

#22-19 Executive Session

The motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board enter Executive Session at 7:24 p.m. for the purpose of:

Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or official.

Investigation of charges or complaints against a public employee, official, licensee, or student unless such employee, official, licensee or student requests a public meeting; except that consideration of the discipline of a Board member for conduct related to the performance of his/her duties or his/her removal from office shall not be held in executive sessions.

VOTE: Ayes: Mr. Spangler, Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Carter
Nays: None – Motion Carried

Mr. Carter invited Mr. Black and Mrs. Hartbarger into Executive Session. Mr. Black left Executive Session at 7:49 p.m. Mrs. Hartbarger was in Executive Session for the entire period. The Board returned from Executive Session at 8:31 p.m.

#23-19 Adjournment

It was moved by Mr. Benson and seconded by Mr. Weaver to adjourn the January 10, 2019 regular meeting of the Liberty Center Local Board of Education at 8:32 p.m.

VOTE: Ayes: Mrs. Zacharias, Mr. Weaver, Mr. Benson, Mr. Spangler, Mr. Carter
Nays: None – Motion Carried

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President, Neal Carter

ATTEST 
Treasurer/CFO, Jenell M. Buenger